

POSITION DESCRIPTION

THEATRE TECHNICIAN

POSITION DETAILS

Date of Position Description	February 2026
Position Title	Theatre Technician
Position Grade	3
Directorate Business Unit	Community Services Riverside Theatres
Reports to	Technical Duty Supervisor
Physical Requirements Category	Category 3 - Combined role with some Physical Requirements

POSITION OVERVIEW

The Theatre Technicians at Riverside Theatres play a critical role in delivering successful live performances and events. Reporting directly to the Technical Duty Supervisor, they are supervised on shift by the Duty Technician to ensure the effective operation of specific lighting, sound, audio-visual, and staging requirements. Their hands-on involvement ranges from constructing, erecting and rigging scenic elements both on stage and flown, operating audio consoles and playback equipment, programming and operating lighting consoles and other lighting equipment to programming and operating screen and projection equipment.

Theatre Technicians work closely with a range of colleagues, promoters, business hirers, and community users, providing top-quality technical theatre services and enhancing the overall experience for our patrons, artists, and stakeholders. This role requires adaptability and flexibility to accommodate the dynamic and diverse nature of our performances and events.

KEY RESPONSIBILITIES

Role Specific

- Provide technical theatre services under the guidance of the Technical Duty Supervisor and Duty Technician's demonstrating expertise in lighting, audio, vision, and staging ensuring a superior level of service delivery to diverse stakeholders.
- Report any faulty equipment to the Duty Technician on shift and Technical Duty Supervisor in accordance with technical standards and statutory requirements.
- Interpret and execute the delivery of productions, functions and events to the specifications delivered by the Technical Coordinators in areas of staging, lighting, audio and audio-visual.
- Participate in bump-ins and bump-outs of productions and events under the supervision of a Duty Technician.
- Perform various tasks including but not limited to constructing and erecting scene elements, rigging flown elements, operating counterweight and winch fly systems, carrying out simple repairs to scenic elements, providing stage management where required and stagehand assistance where required.

- Handle various lighting tasks including interpretation of lighting plans and plots, designing and developing lighting states, rigging, focusing, colouring, and patching lighting. Additionally, manage set electrics, haze, smoke, and operation of follow spots as required by production needs.
- Carry out audio tasks, which include interpreting sound plans and plots, selecting and rigging stands, microphones, and cables, installing speakers and cabling, operating audio consoles, and managing playback equipment according to the requirements of the production.
- Undertake audio-visual tasks focused on visual technology, such as setting up and operating LED screens, TVs, and projectors, managing projection screens and mapping, and controlling playback of visual content as required for the production.
- Perform general labouring and cleaning duties on stage and in control areas as required to maintain a clean and safe environment.
- Provide support/operation in off-site productions as directed by the Technical Duty Supervisor.
- Perform other reasonable duties as assigned by the Technical Duty Supervisor or Duty Technician including but not limited to stage door attendant duties.
- Act as a Warden in case of emergency evacuation when required.
- Collaborate with production teams, directors, and designers to comprehend any changes to their vision and translate it into effective designs and action plans for technical team delivery.
- Stay current with industry trends, new technologies, and best practices, applying innovative approaches where suitable to enhance performances and events.

Baseline

- Ensure that all practices are up to date with current and pertinent legislation, statutory regulations and better practice to ensure a subject-matter-expert mindset is adopted and promoted to all stakeholders.
- Promote continuous improvement and innovation in practices, optimisation of technology, procedures and recommendations with the aim of providing better service to the client base in line with the organisation's values.
- Build in performance metrics and mechanisms to identify early visibility of risks to enable mitigation approaches.
- Promote and maintain effective relationships with all external business partners including community organisations, contractors, State and Federal authorities.
- Ensure to take reasonable care of the health and safety of yourself, employees, visitors, contractors and volunteers whilst at work, and cooperate with the organisation to comply with WHS legislative obligations.
- Promote the value of diversity and inclusion in all practices, engaging with and integrating the views of others.
- Promote customer service and organisational effectiveness by acting ethically, honestly, and fairly.

KNOWLEDGE

Qualifications

- Tertiary qualification in technical theatre, live performance, or a related field, or relevant industry experience.
- Working with Children Check
- Construction White Card
- Certification or training in the operation of lighting, sound, audio-visual, or staging equipment (desirable)
- Rigging / Doggers Certification (desirable)
- Test & Tag Certification (desirable)
- Elevated Working Platform (EWP) Yellow Card (desirable)

Experience

- 2+ years' experience in the field of technical theatre for live performances and events, covering lighting, sound, audio-visual, or staging.
- Knowledge of technical theatre equipment, control systems, and principles.
- Ability to collaborate effectively with directors, designers, and production teams to achieve creative and technical goals.
- Proficiency in programming consoles across multiple technical theatre disciplines.
- Customer service experience is essential

Skills

- Understanding of design principles, including lighting, sound, vision (projection and screen) and staging.
- Technical skills in equipment setup and operation across multiple technical theatre disciplines.
- Proficiency in programming and operating consoles and cue management software (specifically ETC EOS, SoundCraft VI series and QLAB), control systems, and design software.
- Knowledge of theatre equipment types, and their applications.
- Understanding of theatre lighting, audio and video protocols is desirable, such as DMX, sACN, EOS-NET, Art-Net, OSC, Madi, Dante, Midi, LTC, IP Networking, AES, STI, HDBaseT.
- Attention to detail and ability to work with precision in a fast-paced environment.
- Effective communication and interpersonal skills, fostering positive relationships with colleagues, hirers, and stakeholders.
- Creative problem-solving abilities, finding solutions to technical and artistic challenges.
- Ability to work collaboratively as part of a team while also taking initiative and working independently.
- Flexibility and adaptability to accommodate changing production requirements.
- Commitment to maintaining high standards of safety and adhering to industry regulations.