

Position Description

POSITION DETAILS	
Date of PD	June 2022
Position Title	Relief Operator
Position Grade	3
Directorate Business Unit	City Assets & Operations Waste & Cleansing
Reports to	Supervisor Cleansing
Physical Requirements Category	Category 2- Field Role with considerable Physical Requirements

POSITION OVERVIEW
<p>This position is responsible for providing self-managed Cleansing services that ensures Parramatta's Public domain is maintained and improved to enhance the appearance of the city and to promote Parramatta as Australia's next great city.</p> <p>Operational (core)</p> <ul style="list-style-type: none"> • Undertake inspections of the public domain and assets to ensure that Council's exposure to liability is minimised. • Make decisions and implement work practices in line with acceptable practices of the waste and cleansing industry. • Undertake relief duties as required across all Cleansing roles & tasks relating to your shift, ensuring the successful completion of the functions of the Cleansing Services Team and the long-term management, condition and usability of assets and facilities under the care of the team. • Adapt to changing priorities and undertake other tasks as directed, to assist other teams and operational areas, particularly in wet weather or other emergencies to meet community needs. • Carry out an agreed program of works to ensure the timely and effective completion of all objectives. • Display an awareness of costs and ensure operations are undertaken efficiently with minimal waste • Provide feedback and input on improvements in operating procedures, programs and work schedules, including upgrading or improvements to plant, equipment, materials and tools used by the team or unit. • Ensure correct completion of all necessary administrative functions (electronic or paper based) associated with the department. • Have a sound knowledge of Councils software and technology as it applies to this position (Worx online (IPad)) and troubleshooting capabilities. • Ensure a safe workplace for their team and all works undertaken by; <ul style="list-style-type: none"> • Taking reasonable care for your own health and safety and the health and safety of others • Complying with any reasonable instructions, policies and procedures of Council.

Corporate (core)

- Ensure EEO, the principles for a culturally diverse society, and Council's policies, procedures and Code of Conduct are complied with at all times.
- Contribute to improved customer service and organisational effectiveness, by acting ethically, honestly and with fairness.
- Contribute to Council's sustainability objectives by reducing waste and litter, minimising consumption of fuel, energy and water while delivering services. Identify and report areas for potential improvement.

Knowledge

Qualifications (Level)

- Hold a current NSW Driver's Licence (Minimum MR Class or higher).
- Hold a current (TCR, IMP) traffic controller
- Possession of a current WorkCover approved forklift licence (LF) (Desirable).
- Possession of a construction industry certificate "White Card".
- Chainsaw Licence (desirable)
- Chemical application Chem Use AQF3
- Power line Awareness
- Asbestos Awareness

Experience

- Relevant experience in a similar role and operational environment
- Competent understanding of small and heavy plant operations applicable to Cleansing Services

Skills

- The capacity to undertake the physical requirements of the role and area of specialisation
- Proven ability to work flexibly as part of a team