

POSITION DESCRIPTION

RELIEF OPERATOR

POSITION DETAILS

Date of Position Description	September 2025
Position Title	Relief Operator
Position Grade	4
Directorate Business Unit	City Services and Projects Waste and Cleansing
Reports to	Supervisor Cleansing
Physical Requirements Category	Category 2- Field Role with considerable Physical Requirements
Job Location	316 Victoria Road, Rydalmere (Council retains the right to alter locations should the operational need arise)

POSITION OVERVIEW

This position is responsible for providing self-managed Cleansing services that ensures Parramatta's Public domain is maintained and improved to enhance the appearance of the city and to promote Parramatta as Australia's next great city.

KEY RESPONSIBILITIES

Role Specific

- Undertake inspections of the public domain and assets to ensure that Council's exposure to liability is minimised.
- Make decisions and implement work practices in line with acceptable practices of the waste and cleansing industry.
- Undertake relief duties as required across all Cleansing roles & tasks relating to your shift, ensuring the successful completion of the functions of the Cleansing Services Team and the long-term management, condition and usability of assets and facilities under the care of the team.
- Operate a variety of heavy plant when required.
- Adapt to changing priorities and undertake other tasks as directed, to assist other teams and operational areas, particularly in wet weather or other emergencies to meet community needs.
- Carry out an agreed program of works to ensure the timely and effective completion of all objectives.
- Display an awareness of costs and ensure operations are undertaken efficiently with minimal waste
- Provide feedback and input on improvements in operating procedures, programs and work schedules, including upgrading or improvements to plant, equipment, materials and tools used by the team or unit.
- Ensure correct completion of all necessary administrative functions (electronic or paper based) associated with the department.
- Have a sound knowledge of Councils software and technology as it applies to this position (Worx online (IPad)) and troubleshooting capabilities.
- Ensure a safe workplace for their team and all works undertaken by;
 - Taking reasonable care for your own health and safety and the health and safety of others
 - Complying with any reasonable instructions, policies and procedures of Council.

Baseline

- Ensure that all practices are up to date with current and pertinent legislation, statutory regulations and better practice to ensure a subject-matter-expert mindset is adopted and promoted to all stakeholders.
- Promote continuous improvement and innovation in practices, optimisation of technology, procedures and recommendations with the aim of providing better service to the client base in line with the organisation's values.
- Build in performance metrics and mechanisms to identify early visibility of risks to enable mitigation approaches.
- Promote and maintain effective relationships with all external business partners including community organisations, contractors, State and Federal authorities.
- Ensure to take reasonable care of the health and safety of yourself, employees, visitors, contractors and volunteers whilst at work, and cooperate with the organisation to comply with WHS legislative obligations.
- Promote the value of diversity and inclusion in all practices, engaging with and integrating the views of others.
- Contribute to customer service and organisational effectiveness, by acting ethically, honestly and with fairness.
- Comply with Council policies, as amended from time to time.

KNOWLEDGE

Qualifications

- Hold a current NSW Driver's Licence (Minimum MR Class or higher).
- Hold a current (TCR, IMP) traffic controller
- Possession of a current WorkCover approved forklift licence (LF) (Desirable).
- Possession of a construction industry certificate "White Card".
- Chainsaw Licence (desirable)
- Chemical application Chem Use AQF3
- Power line Awareness
- Asbestos Awareness

Experience

- Relevant experience in a similar role and operational environment
- Competent understanding of small and heavy plant operations applicable to Cleansing Services

Skills

- The capacity to undertake the physical requirements of the role and area of specialisation
- Proven ability to work flexibly as part of a team