

POSITION DESCRIPTION

Development Engineer

POSITION DETAILS

Date of Position Description	December 2023
Position Title	Development Engineer
Position Grade	10
Directorate Business Unit	City Planning & Design Development Traffic Services Unit
Reports to	Team Leader Development Engineering
Physical Requirements Category	Category 3 - Combined role with some Physical Requirements

POSITION OVERVIEW

This position is responsible for engineering assessment of development applications, subdivision instruments and the provision of engineering advice.

KEY RESPONSIBILITIES

- Undertake pre-lodgement and development application referrals including but not limited to an assessment of; Stormwater management, Earthworks, Water Sensitive Urban Design requirements and associated modelling, Traffic (when no referral to Traffic Engineer), and consideration of flood impacted sites as appropriate.
- Identify engineering issues and negotiate solutions with internal and external stakeholders.
- Participate and/or act for Council in internal and external forums including planning panels and the NSW Land and Environment Court.
- Provision of professional of engineering written and verbal advice and guidance to the public and staff across the organisation to the highest standard and in a time efficient manner.
- Assess applications under the Local Government Act as relevant to Development Engineering and subdivision and conveyancing instruments.
- Preparing referral assessment reports for determination by Council and planning decision making bodies.
- Demonstrate commitment to professional development as an individual and across the team.
- Active participation in continuous improvement programs within the Development & Traffic Services Unit and any nominated cross functional teams.

Baseline

- Act in a manner that builds team unity, collaboration, and cooperation.
- Maintain Council's records in accordance with Council's policies and legislative requirements.
- Promote positive team culture and engagement.
- Ensure that all practices are up to date with current and pertinent legislation, statutory regulations and better practice to ensure a subject-matter-expert mindset is adopted and promoted to all stakeholders.
- Promote continuous improvement and innovation in practices, optimisation of technology, procedures and recommendations with the aim of providing better service to the client base in line with the organisation's values.
- Promote and maintain effective relationships with all external business partners including community organisations, contractors, State and Federal authorities.



CITY OF PARRAMATTA

- Ensure to take reasonable care of the health and safety of yourself, employees, visitors, contractors and volunteers whilst at work, and cooperate with the organisation to comply with WHS legislative obligations.
- Promote the value of diversity and inclusion in all practices, engaging with and integrating the views of others.
- Contribute to customer service and organisational effectiveness, by acting ethically, honestly and with fairness.

KNOWLEDGE

Qualifications

- Tertiary qualifications in civil engineering
- Current motor vehicle Driver Licence

Experience

- Experience as an engineer across a range of development types.

Skills

- Demonstrated ability to communicate, negotiate, build relationships and influence others with an engaging approach and technique.
- Excellent project, technology, and time management skills
- Excellent communication, teamwork, presentation and negotiation skills and experience
- An understanding of the NSW planning framework relevant to Development Engineering Assessment
- Operate stormwater drainage design software e.g., DRAINS software to a basic level.
- Operate GIS software to an intermediate level.
- Operate stormwater quality assessment software e.g., MUSIC software to a basic level.
- Operate TRAPEZE software to a basic level.

Desirable

- Eligibility for membership of Institute of Engineers Australia.